

## **CISSP and Security+ Mobile Training Team (MTT) Requirements (FY12)**

**Overview:** The Office of Information Assurance and Compliance and the Fort Gordon School of Information Technology are dedicated to training the IA workforce to a standard that is in-line with the requirements of DoD 8570.01-M, Information Assurance Workforce Improvement Program and AR 25-2, Information Assurance. The Mobile Training Team (MTT) from Fort Gordon, GA, School of Information Technology is detailed to provide training to military, civilians, and DoD Contractors working in Information Assurance Technical Level II / III and Information Assurance Management Level I / II / III personnel performing IA functions. The CISSP class is a 9-day training session Monday-Thursday – excluding weekends. The Security+ class is a 5-day training session Monday – Friday. Computer Network Defense and Information Assurance Security Architect and Engineers can attend the Security+ and CISSP MTTs as well.

**Funding requirements:** There is no expense to the organization to request a MTT or for the instructors. The only expense to the individuals is the purchase of a textbook for the class, if they want a hardcopy to retain for themselves and mark in.

CISSP: The textbook that will be used while in class for the CISSP course is CISSP Study Guide, 4th Edition (Sybex) ISBN: 978-0-470-27688-4. URL for government purchase: <http://gov.wiley.com/WileyCDA/WileyTitle/productCd-0470276886.html>.

The MTT instructors will provide a softcopy of the above listed book for student usage **during** class. **The softcopy will be made available on disk, which will be collected at the end of class.** The materials are collected due to copyrights and purchase agreements.

It is recommended, but not required, that students who may be interested in studying a couple months prior to the CISSP class purchase the CISSP All-in-One Exam Guide, 4th Edition ISBN 0071497870.

Security+: The textbook that will be used while in class for the Security+ course is CompTIA Security+ Study Guide, 4th Edition (Sybex) ISBN: 978-0-470-37297-5. URL for government purchase: <http://gov.wiley.com/WileyCDA/WileyTitle/productCd-0470372974.html>.

The MTT instructors will provide a softcopy of the above listed book for student usage **during** class. **The softcopy will be made available on disk, which will be collected at the end of class.** The materials are collected due to copyrights and purchase agreements.

Please verify through the local IAM/IAPM to coordinate the training. The books can be purchased from Barnes and Nobles or other on-line book stores as well.

\*\*\*\*\* Funding requirements paragraph under revision. Please speak with the training coordinator prior to purchase of any books. \*\*\*\*\*

**Purpose:** To provide training for a group of 15 or more IA professionals who require appropriate Technical or Management level training in a centralized location and to eliminate excessive TDY cost of sending 15 or more Technical and Management personnel to a schoolhouse course located outside of a 100 mile radius.

**Requesting organization's requirements:** In order to request an MTT for CISSP and/or Security+ training, the requesting organization must complete the following requirements:

**A. Requirements for requesting and MTT:**

1. Must have a minimum of 15 students or a max of 20 students.
2. All students must be registered in the Army's Training and Certification Tracking System at <https://atc.us.army.mil> and have taken the on-line questionnaire.
3. Students must be working IA functions in the below categories.
  - a. CISSP MTT:
    - IAM I (with enclave IA duties)
    - IAM II or IAM III
    - IAT III
    - CND-SP Manager
    - IASAE I-III
  - b. Security+ MTT:
    - IAT I-III
    - IAM I
    - All CND positions except CND-SP Managers

\*\* Note: IAT I personnel must be moving to a position of higher responsibility and complete all Level II training.

4. Ensure that all Army minimum training requirements as outlined in the IA Training and certification BBP are complete.
  - IASO course (School of Information Technology website: <https://ia.signal.army.mil> **(All)**)
  - CIO G6/NETCOM Information Assurance Security Plus (SkillPort) **(Security+ course only)**

- CIO G6/NETCOM CISSP (SkillPort)(CISSP MTT only)
5. Ensure that duty appointment orders and Privilege Access Agreements (PAA) are loaded in each individual's ATCTS profile. Duty appointment Orders and PAA templates are found at <https://atc.us.army.mil> under Compliance Information.
  6. Ensure that contracts for Contractors specify that the training is required in order for them to perform their job functions. This can be verified by their Contracting Office Representative or Contracting Officer. The contract should specify some type of IA/IT requirements and/or position.
  7. Ensure that a training classroom will be available with at least a 20 seat lab with PCs connected to the network. The lab must also include a PC and projector for the Instructor.

#### **B. Requirements when emailing the MTT POC:**

Provide primary and alternate months and dates for the CISSP or Security+ training to [charmisse.m.owens.ctr@us.army.mil](mailto:charmisse.m.owens.ctr@us.army.mil) that are at least two (2) months prior to request months and dates. Request that are less than (2) months prior to training dates will be considered on a case by case basis.

- Provide an ATCTS report showing the following information:
  - Email Address All minimum training requirements complete (yes or no) IA position/category (ie: IATII, IAMI, etc.)

\*\* Note: Please use the FAQ on the ATCTS homepage if you need help or contact the ATCTS managers at [netcomiawip@hqda.army.mil](mailto:netcomiawip@hqda.army.mil).

#### **C. School of Information Technology (SIT) Requirements:**

SIT will provide the organization Security+ training that map to the objectives based on the CompTIA Security+ (2008 version) exam. SIT will provide the organization CISSP training is mapped to the 10 domains that are tested in the (ISC)<sup>2</sup> CISSP commercial certification exam. We will provide you the following forms and information prior to class start date:

1. **At least 2 weeks prior to class:** Provide documentation to the local print facility at the organization's POC location to print and correlate study material prior to pickup date. The print facility location address will be sent to the Organization's POC when documentation is submitted.
2. Once training dates have been approved, the Memorandum of Agreement signed and submitted will be signed by and returned outlining the agreement between the organization and organization's Information Assurance Manager or Commander.

#### D. Organization Requirements:

The Organization's POC must ensure that each individual scheduled for training is aware of the DoD baseline certification requirement to obtain the Security+ commercial certification after attending the training. Therefore Department of the Army Civilians (DAC) and Military personnel need to request a commercial certification voucher at least 2 weeks prior to the training class and schedule the Security+ exam at <http://www.pearsonvue.com/military> within 15 days after attending the training.

1. Send the final attendance roster to [charmisse.m.owens.ctr@us.army.mil](mailto:charmisse.m.owens.ctr@us.army.mil) and cc [netcomiawip@hqda.amry.mil](mailto:netcomiawip@hqda.amry.mil).
2. Ensure that each DAC and military individual has completed the following along with their minimum training requirements listed in paragraph E. Student/Attendee Requirements.
  - a. If attending the Security+ training, take the CompTIA pre-assessment test: <http://currency.comptia.org/dod>; Send results to [netcomiawip@hqda.army.mil](mailto:netcomiawip@hqda.army.mil).
  - b. Complete the voucher request form located at <https://atc.us.army.mil>, Compliance Information.
3. Ensure that **all** students can be released to attend the training without interruption. If any student misses more than four (4) hours during the Security+ training and one (1) day of the CISSP training, they will not receive credit for attending.
4. **Not later than (NLT) four (4) weeks out from training**, sign and submit the Memorandum of Agreement between the School of Information Technology and the IAM or Commander of the servicing organization. Please note that the MOA must be signed by the IAM or Commander then emailed to [charmisse.m.owens.ctr@us.army.mil](mailto:charmisse.m.owens.ctr@us.army.mil).

#### E. Student/Attendee Requirements:

1. Register in the Army Training and Certification Tracking System at <https://atc.us.army.mil> and take the on-line questionnaire to provide a training plan and IA category.
2. Complete all skillport minimum training requirements at <https://usarmy.skillport.com> as required by your position, as stated in paragraph A of this memorandum and the IASO course at <https://ia.gordon.army.mil>
  - a. Contractors must request skillport access by filling out the Contractor request form located at <https://atc.us.army.mil>, Compliance Information, Skillport-Contractor Info Sheet
  - b. Military and DACs can self-register

3. If attending the CISSP training, request a CISSP pre-assessment test coupon from [netcomiawip@hqda.army.mil](mailto:netcomiawip@hqda.army.mil) (**Contractors can request a coupon but not a voucher**).
4. If attending the Security+ training, take the CompTIA pre-assessment test: <http://currency.comptia.org/dod>;
  - a. Login credentials: OPR and OPR1;
  - b. IT Security = Security+ 2008.
  - c. Send results to [netcomiawip@hqda.army.mil](mailto:netcomiawip@hqda.army.mil).
  - d. **Contractors can take the pre-test but cannot request a voucher.**
5. Complete the voucher request form located at <https://atc.us.army.mil>, compliance information

## **Additional MTT information**

The POC for coordinating the (ISC)<sup>2</sup> CISSP exam is Steve Chichester, [schichester@isc2.org](mailto:schichester@isc2.org). There are two methods in which you can coordinate the exam.

1. You can request to sponsor a test venue at your site. The required form for requesting to host a CISSP exam can be found on the ATCTS homepage under Compliance Information. You will be able to make it either private or public. The request must be submitted to (ISC)<sup>2</sup> 4 - 6 weeks out. They require a minimum of 15 personnel to conduct an exam. Be aware that there is a requirement of students submitting their examination application no later than 16-days prior to a scheduled exam.

You have the option of making the exam public. When the students go to the website they will be able to locate and register to take the exam from the list of locations on the (ISC)<sup>2</sup> website. If it is private, you will be provided with a code for the personnel to enter when they register on the website.

2. The alternative is to utilize DANTEs. (ISC)<sup>2</sup> has an agreement with DANTEs that allows for any DANTEs proctor to proctor an (ISC)<sup>2</sup> exam. The benefit to this is that it requires less time to coordinate and does not have a minimum number of personnel required. You will have to initiate the coordination between your DANTEs rep and the (ISC)<sup>2</sup> rep. Be aware that there is a requirement of students submitting their examination application no later than 21-days prior to a scheduled exam.

## **Milestones for CISSP and Security+ Mobile Training Team (MTT) (FY12)**

**Purpose:** Detach and track your MTT request status. Also ensure you have met all requirements and the appropriate deadlines.

1. At least two (2) months out from desired training date
  - Submit primary and alternate months and dates for CISSP or Security+. (See Paragraph B.)
  - Ensure your organization can support the training requirements (See Paragraph A.)
2. NLT four (4) weeks out from training date
  - Sign and submit the Memorandum of Agreement between School of Information Technology and servicing unit. (See Paragraph D.4.)
3. NLT two (2) weeks out from training date
  - Send final roster of students expected to attend training (See Paragraph D.1.)
  - Recommendation to request vouchers for those interested in testing upon completion of the training
  - School of Information Technology will submit materials to print at a local DAPS facility
4. NLT three (3) days out from training
  - Pick up printed materials and take to training location