CompTIA Certification Renewal Policy and Continuing Education (CE) Program

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CompTIA’s Mission

**Our Mission**

- **Educate**
  - The IT Community
  - Education = CEUs, webcasts, research, white papers, events, communities

- **Certify**
  - The IT workforce
  - Certify = Strata, + Series, global leadership, career development, IT Pro

- **Advocate**
  - On behalf of IT
  - Advocate = the PAC, Capitol Hill, grassroots, cyber security, workforce, health IT

- **Philanthropy**
  - Ability to give back
  - Philanthropy = CAAT, Year Up, Creating Futures, military personnel, at-risk youth
Focused on Knowledge and Skills to fuel Jobs, Careers and IT Organizational Performance

- **More than 1.45 Million** - CompTIA certified professionals worldwide

- **Recognized by Top IT Companies and Organizations** - such as HP, Sharp, Microsoft, Lenovo, Ricoh, most U.S. Government Agencies and the entire DoD

- **Globally-Recognized Vendor & Technology-Neutral Certifications** - ensure proficiency in:
  - Networking
  - Security
  - PC & Printer Repair
  - Training
  - Server Technology
  - Green IT
  - Convergence Technology
  - Project Management

- **CompTIA Vision** – provide an Entry to Expert IT Career Path, Extensive Workforce Development Initiatives and extensive partner resources and tools
Individuals who become certified in CompTIA A+, CompTIA Network+ or CompTIA Security+ on or before December 31, 2010 will be considered certified for life.

Effective January 1, 2011, all new CompTIA A+, CompTIA Network+ or CompTIA Security+ certifications will be valid for three years from the date the candidate is certified. After three years, the certification must be renewed. This can be done by passing the most current exam for the certification in question, or by participating in CompTIA’s new Continuing Education program, which will allow individuals to keep their skills current and their certification up to date without retesting.

Note: Currently this policy is only applicable to CompTIA A+, CompTIA Network+ and CompTIA Security+. Other CompTIA certification programs remain as is.
DoD Requirement:

Beginning January 1, 2011, DoD requires every CompTIA certified IA workforce member to obtain a CompTIA CE credential. As of January 1, 2012, DoD will only recognize CompTIA CE (or CE enrolled) certifications as approved DoD 8570 IA baseline certifications. DoD Members currently holding a non-CE version of a CompTIA certification (i.e. certification earned on or before 12/31/10) must enroll themselves in the CE program by December 31, 2011. After the CE enrollment window ends the only way to enroll in the CE program will be to take and pass a CE version of the exam. DoD personnel who take a CompTIA exam after January 1, 2011 will automatically be enrolled in the CE program.

Note: This does include contractors also being held to Directive 8570. Though their fees will not be covered by the DoD.
CompTIA Continuing Education Program

- Launched Jan 1, 2011
- All continuing education units will be tracked in CompTIA’s candidate database, using their CompTIA career ID at https://www.certmetrics.com/comptia/login.aspx
- Fee and Continuing Education Units Requirement

### CE Fee Structure

<table>
<thead>
<tr>
<th>Certification</th>
<th>Annual CE Program Fee</th>
<th>3 Year Fee for Program Completion</th>
<th>Continuing Education Units Required for Completion</th>
</tr>
</thead>
<tbody>
<tr>
<td>CompTIA A+</td>
<td>$25</td>
<td>$75</td>
<td>20</td>
</tr>
<tr>
<td>CompTIA Network+</td>
<td>$49</td>
<td>$147</td>
<td>30</td>
</tr>
<tr>
<td>CompTIA Security+</td>
<td>$49</td>
<td>$147</td>
<td>50</td>
</tr>
</tbody>
</table>

Successful completion of a CE program cycle (3 years) requires that the following terms are met on or before your continuing education program expiration date:
- The CompTIA Continuing Education Program Ethics Policy has been agreed to in the CE system
- All continuing education units associated to the selected program level are completed and submitted before the CE program expiration date
- All fees associated to the selected program level are paid in full on or before the CE program expiration date
Certified for Life vs. CE Certified – What are the program differences?

The CE program is only applicable for CompTIA A+, CompTIA Network+ and CompTIA Security+

Certified for Life

- Must Enroll in CE program on or before 12/31/12, Note: DoD only 12/31/11
- CE program expiration date is 3 years from the date of CE enrollment
- Upon CE program completion, new CE cycle starts the first day following successful completion of the current CE cycle
- Upon CE program completion, the new CE program expiration date will be 3 years from the date of current CE program completion
- CE units must be submitted within the 3 year CE program window. Note only for Certified for Life - qualifying activities completed 90 days prior to enroll can also be submitted.

CE Certified

- Left Side – Certified for Life (certified on or before 12/31/10) Certification never expires
- Right side – CE Certified (certified on or after 1/1/11) Certification expires 3 years from date certified

- Auto enrolled in the CE program upon earning CE certification
- CE program expiration date is the same as the certification exp.date – 3 years from date certified
- Upon CE program completion, new CE cycle starts the day after the original certification - current CE program expiration date
- Upon CE program completion, the new CE program expiration date will be 3 years from the current CE program expiration date
- CE Units must be submitted within the 3 year CE program window, 90 day prior rule does NOT apply

Advancing the Global IT Industry
<table>
<thead>
<tr>
<th>Qualifying CEU Activities</th>
<th>Content Criteria</th>
<th>Submission Requirements</th>
<th>Minimum CEU's earned Per Unit</th>
<th>Max Units</th>
</tr>
</thead>
<tbody>
<tr>
<td>Presenting</td>
<td>Subject matter of material presented must be relevant to the applicant's highest level of certification held</td>
<td>Copy of Presentation with Presenter Notes Included</td>
<td>2 per hour of creation</td>
<td>A+ 6, Network+ 9, Security+ 15</td>
</tr>
<tr>
<td>Presenting</td>
<td>Subject matter of material presented must be relevant to the applicant's highest level of certification held</td>
<td>Copy of Presentation</td>
<td>1 per hour of presenting</td>
<td>A+ 6, Network+ 9, Security+ 15</td>
</tr>
<tr>
<td>Teaching</td>
<td>Subject matter of material taught must be relevant to the applicant's highest level of certification held</td>
<td>Lesson Plan, Names of Attendees</td>
<td>2 per hour of development</td>
<td>A+ 10, Network+ 15, Security+ 20</td>
</tr>
<tr>
<td>Teaching</td>
<td>Subject matter of material taught must be relevant to the applicant's highest level of certification held</td>
<td>Lesson Plan, Names of Attendees</td>
<td>1 per hour of presenting</td>
<td>A+ 10, Network+ 15, Security+ 20</td>
</tr>
<tr>
<td>Training</td>
<td>Class should pertain to the applicant's next level of certification sought</td>
<td>Total number of training hours, Proof of completion</td>
<td>1 per training hour</td>
<td>A+ 16, Network+ 24, Security+ 40</td>
</tr>
<tr>
<td>Training</td>
<td>Class should pertain to the applicant's next level of certification held</td>
<td>Copy of transcript, grade and number of college credits earned</td>
<td>10 per 3-4 credit hour course</td>
<td>A+ 10, Network+ 20, Security+ 40</td>
</tr>
<tr>
<td>Training</td>
<td>Class should pertain to the applicant's next level of certification held</td>
<td>Total number of training hours, Proof of completion</td>
<td>1 per training hour</td>
<td>A+ 16, Network+ 24, Security+ 40</td>
</tr>
<tr>
<td>Event, Seminar, or Workshop</td>
<td>Event should provide information on applicant's current IT profession</td>
<td>Total number of training hours, Proof of completion</td>
<td>1 per training hour</td>
<td>A+ 4, Network+ 6, Security+ 10</td>
</tr>
<tr>
<td>Certifying</td>
<td>Certification should correspond to applicants next level of certification sought</td>
<td>Proof of Certification</td>
<td>See page 2 for Qualified Higher Level Certification Listing</td>
<td></td>
</tr>
<tr>
<td>CompTIA Certification</td>
<td>Certification should correspond to applicants next level of certification sought</td>
<td>Proof of Certification</td>
<td>See page 2 for Qualified Higher Level Certification Listing</td>
<td></td>
</tr>
<tr>
<td>Other Industry IT Certifications</td>
<td>Certification should correspond to applicants next level of certification sought</td>
<td>Proof of Certification</td>
<td>See page 2 for Qualified Higher Level Certification Listing</td>
<td></td>
</tr>
<tr>
<td>CompTIA Exam Development Workshop Participation</td>
<td>Workshop should correspond to applicant's highest level of certification held</td>
<td>Workshop Completion Form Signed by CompTIA Workshop Coordinator</td>
<td>10 per workshop</td>
<td>A+ 10, Network+ 20, Security+ 30</td>
</tr>
<tr>
<td>IT-Related Board Participation</td>
<td>Applicant's board position should be with an organization relevant to their highest level of certification held</td>
<td>Board name and charter, role, level of participation, timeframe</td>
<td>2 per year</td>
<td>A+ 6, Network+ 6, Security+ 6</td>
</tr>
<tr>
<td>Publishing</td>
<td>Subject matter must demonstrate applicant's knowledge of their IT profession</td>
<td>Copy or link to published work. Author must be CEU applicant</td>
<td>4 per 4 pages</td>
<td>A+ 8, Network+ 12, Security+ 20</td>
</tr>
<tr>
<td>Article</td>
<td>Subject matter must demonstrate applicant's knowledge of their IT profession</td>
<td>Copy or link to published work. Author must be CEU applicant</td>
<td>4 per 4 pages</td>
<td>A+ 8, Network+ 12, Security+ 20</td>
</tr>
<tr>
<td>White Paper</td>
<td>Subject matter must demonstrate applicant's knowledge of their IT profession</td>
<td>Copy or link to published work. Author must be CEU applicant</td>
<td>4 per 4 pages</td>
<td>A+ 8, Network+ 12, Security+ 20</td>
</tr>
<tr>
<td>Blog Post</td>
<td>Subject matter must demonstrate applicant's knowledge of their IT profession</td>
<td>Copy or link to published work. Author must be CEU applicant</td>
<td>1 per 500 words</td>
<td>A+ 8, Network+ 12, Security+ 20</td>
</tr>
<tr>
<td>Book</td>
<td>Subject matter must demonstrate applicant's knowledge of their IT profession</td>
<td>Copy or link to published work. Author must be CEU applicant</td>
<td>20 per 150 pages</td>
<td>A+ 20, Network+ 20, Security+ 20</td>
</tr>
<tr>
<td>Work Experience</td>
<td>Applicant's work experience should correspond to their highest level of certification held</td>
<td>Signature of participant's supervisor on company letterhead confirming role and</td>
<td>3 per year</td>
<td>A+ 9, Network+ 9, Security+ 9</td>
</tr>
</tbody>
</table>
# Higher Level Certification Chart for Earning Full CEUs

## CISCO
- A+, Network+
- Network
- Security+
- Security+ A+, Network+
- A+, Network+
- CCNA
- CCIE
- CCIE Security
- CCNA Security
- CCNP
- A+, Network+
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Buying CE tokens in Bulk

1. Customer contacts CompTIA rep to purchase bulk CE tokens.
2. CompTIA rep processes payment and issues and distributes tokens to customer.
3. Customer distributes appropriate tokens to individuals.
4. Individual goes into their CompTIA credential record and applies token.
Buying CE tokens in Bulk

Denominations of $25 or $49

No expiration date

Once tokens are distributed CompTIA has no responsibility for them

CompTIA will have the ability to report on unused tokens but not on who used them

The file containing the tokens will be password protected and sent to the customer placing the order

Forms of Payment:
• Credit Card (Visa, MC, AMX)
• Check
• Wire Transfer
• Purchase Order (based on prior approval)
Contact Info:

Name: Kyle Gingrich
Title: Sr. Director, Product Management
Tel: 630-678-8480
Email: kgingrich@comptia.org

Or:
Name: Cindy Poruba
Title: CE Program Manager
Tel: 630-678-8342
Email: cporuba@comptia.org

At: http://www.comptia.org/renewal or www.comptia.org/DoDrenewal