ARMY CIO/G-6, CYBERSECURITY DIRECTORATE
TRAINING AND CERTIFICATION NEWSLETTER
1 AUGUST 2015

UNITED STATES ARMY

ARMY STRONG

Inside this issue:

- WHAT TO DO ABOUT EXPIRED CERTIFICATIONS IN ATCTS
- MOBILE TRAINING TEAM CLASSES
- COMPTIA CONTINUING EDUCATION INFORMATION
- CYBER AWARENESS MONTH AND TRAINING INFORMATION
- VALIDATION BETWEEN DMDC AND CERTIFICATION PROVIDERS SYSTEMS
- CURRENT ATCTS UPGRADES
- DAILY QUESTIONS AND ANSWERS

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VERY IMPORTANT FOR ALL PERSONNEL WITH A DOD BASELINE CERTIFICATION

All personnel: If you have a certification (ISACA/ISC(2)/CompTIA/etc.) that was previously released once through DMDC and the expiration date changed/renewed or a new certification was obtained then you must go back into DMDC (https://www.dmdc.osd.mil/appj/dwc/index.jsp) click on the vendor link that corresponds with the certification, go down to the area that shows "Current Matching Information" and click on the gray bar name "Release additional Certification". **You must complete this item each time you receive a new cert from the same vendor or have a new expiration date.** Additional Certifications". This is the only way we can pull your correct certification information into ATCTS.

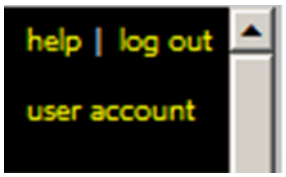
PRIVILEGED USERS: CIO/G6 IS GETTING READY TO IMPLEMENT IN ATCTS THE REQUIREMENT FOR MANAGERS TO QUARTERLY REVALIDATE PRIVILEGED USERS THAT HAVE ADMINISTRATIVE AND /OR ROOT ACCESS TO SYSTEMS. MORE INFORMATION ON THIS FEATURE WILL BE FORWARD TO THE IAPMS IN THE NEXT 2 MONTHS.

Portals supporting Army Knowledge On-line email addresses

The Army CIO/G6 authorized continued forwarding of AKO email through 30 September 2015 Between 1 October 2015 and 31 January 2017, email sent to an AKO address will be delivered to the corresponding DoD Enterprise Email (DEE) account. Starting 1 February 2017, all email sent to an AKO address will be returned as undeliverable.

It is imperative that all personnel with accounts on the Army e-Learning (https://usarmy.skillport.com and IA training site (https://iatraining.us.army.mil) change their email address to their Enterprise email address ending in @mail.mil by 15 August 2015. Personnel must also add their Enterprise email address in the Army Training and Certification Tracking System so all records from the two systems above can import into their profile.

Personnel need to click on the “User Account” icon located on the upper right corner of the page in their “My Profile” tab to change or add their Enterprise Email address. The user should not try to register again with the email address because this will cause duplicate profiles. Only personnel in the Army CIO/G6 office can combine and remove duplicate accounts.



Expired and/or misrepresented baseline certifications in ATCTS

1. **The Army Training and Certification Tracking System now flags accounts with certifications that have expired.** Here are some items that workforce personnel need to complete in order to fix their certification compliance issue.

a. If the expiration date is wrong in ATCTS and correct in their vendor account (CompTIA, ISACA, ISC(2), EC Council, SANs) then the new expiration date must be pulled into DMDC so it can be imported into ATCTS. Complete the following:

(1). Go to the DMDC website,https://www.dmdc.osd.mil/appj/dwc/index.jsp and login,

(2). Click on "authorized release of certification"

(3). Click on the vendor name of the cert you hold (the word is spelled out)

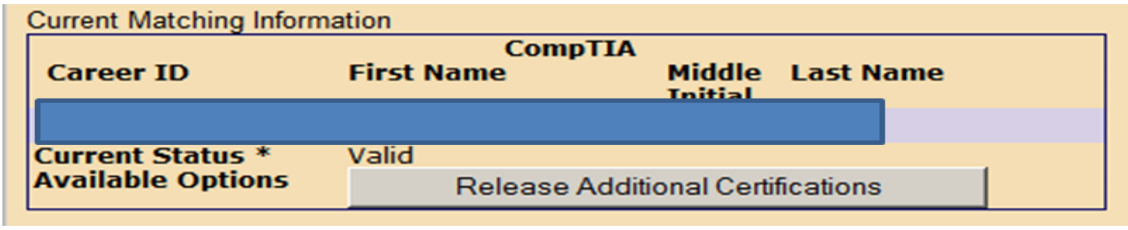
(4). Check " I authorize the release….

(5). Scroll to bottom of page and click on "release additional certifications" if your certification shows "Valid" by the "current status" then you will see the "release additional…).

b. If the certification has expired and the date is indeed correct in ATCTS then the individual will need to recertify to the same cert level or a higher one. However if the expiration date is less than 90 days old (CompTIA certs only) the individual can go into their CompTIA account and click on the EXTEND icon under Continuing Education.

c. If the individual's correct expiration date is in DMDC and not showing in ATCTS the cause could be that the individual is not annotated in DEERS as an Army contractor/civilian or listed as an Air Force/Marine, etc. military in DEERS. If this is the cause the new certificate and their DMDC screenshot need to be uploaded into their ATCTS profile and verified by their manager so ATCTS can pick up the new date. Both the certificate and screenshot can be combined into one .pdf and uploaded under the DoD 8570.01 Baseline Certifications.

d. All certifications must be released through DMDC in order to receive a voucher or token (for maintenance fee payments) and all previous tokens and vouchers must be closed. If a person is annotated in DEERs as, for example- Navy reserve and Army contractor then their DMDC record will go to the Navy and not Army therefore the individual must ensure item c above is complete.



DoD Continuing Education Information

CompTIA added an Extend button for those whose “ce” certifications have expired. The Extend button will appear in the **individual’s CompTIA account** for 90 days past certification expiration. Once 90 days is past no extension will be granted and the Extend button will no longer appear.

- Extend button appears ONLY if ‘ce’ certification is expired. (See diagram 1 below. Click on the Continuing Education icon in your CompTIA account.
- 14 day extension from the time the Extend button is selected – this includes weekends, holidays etc. (used to be 1 week).
- No other extensions – 2nd ….3rd The Extend button won’t appear if an extension was already granted.
- Extend button will only appear 90 days from the date of expiration.
- Once all requirements are met the new expiration date will be based on the original expiration date – expire 7/2/15 --- extend date 8/3/15 - new expiration when all is complete 7/2/18
- Extended certifications can be seen in Suspended area on “Certifications” page.

EXAM VOUCHERS AVAILABILITY (DA CIVILIANS AND MILITARY)

The Army CIO/G6, Cyber Security Directorate has the following vouchers and tokens available

1. **CASP tokens and vouchers**
2. **Security+ tokens and vouchers**
3. **Network+ tokens and vouchers**
4. **A+ tokens**
5. **CASP tokens and vouchers**
6. **CCNA Security vouchers**
7. **CAP tokens and vouchers**
8. **CISM/CISA tokens and vouchers**

Army E-learning modules are waived for expiring vouchers only

Tokens are for the annual maintenance fees and vouchers are to take the certification exam at a commercial testing center.

The Network+ and A+ vouchers will only be provided to workforce personnel that do not have any certifications and are appointed on letter in an IATI position.

Helpful Websites to sustain skill sets and obtain Continuing Education credits

https://iatraining.us.army.mil
Many DoD and Tool training.

https://ia.signal.army.mil
-Information Assurance Fundamentals
-DoD Cyber Challenge Awareness training

https://usarmy.skillport.com : 2500+ security and technology courses

FedVTE: https://fedvte.usalearning.gov

DMDC: https://www.dmdc.osd.mil/appj/dwc/index.jsp

Internet Storm Center: https://isc.sans.edu/

DISA IASE training site: http://iase.disa.mil/Pages/index.aspx

The DoD Cyber Awareness Challenge training taken on other service's portal or the Joint Knowledge Online is acceptable for meeting the Army's requirement. The certificate from the other portals must be uploaded in the individual's ATCTS profile and verified by their ATCTS manager and filed in their local training folder. The training must be completed in one setting. If cookies are not turned on then the session cannot be stored.

The Defense Information Security Agency held a meeting on 21 Jul 15 in reference to version 3 of the Cyber Awareness Challenge Training. The group discussed ways to make the training more relevant, adding information about on-line conduct and deleting items that may not be needed anymore. DISA's plan is to have the product available around 1st Qtr. FY16.

Army Cybersecurity Awareness Month
October 2015

Campaign Purpose. The Army Cybersecurity Awareness Month will establish the requirements for all Army commanders, leaders and managers to assess and manage risks, and conduct continuous monitoring practices to identify, assess and respond to vulnerabilities. This will help leaders create a culture of awareness to anticipate, detect, and respond to insider threats before they can impact the confidentiality, integrity, and authenticity of Army networks, systems and information as well as personal data and identities.

Army Focus. The Army focus this year is on continuously supervising and evaluating cybersecurity controls associated with insider threat. These efforts will support the Army's overall capability to continuously assess cyber operational readiness, security and reliability. This will also align to the requirements of the Army Insider Threat Program as well as the Joint Capability Areas, JCA 9.1.2.1 audit, JCA 9.1.2.2 inspections, and JCA 9.1.2.3 investigations.

Information Resources. The Army CIO/G-6 Cybersecurity Directorate with support from Second Army/ARCYBER, the Army DCS G-2, Army DCS G-3/5/7 and the Army Signal School will assist Army leaders with information resources to facilitate the fulfillment of the cybersecurity requirements. Links to resources for Cybersecurity Awareness Month, to include the initial report template will be available NLT 1 Aug 15 on the Army's Information Assurance One Stop Shop: https://informationassurance.us.army.mil.

Points of Contact. Mr. Rami Bader, Army CIO/G-6, rami.a.bader.civ@mail.mil, 703-545-1840, and COL Anne Edgecomb, Second Army, anne.d.edgecomb.mil@mail.mil, 703-706-1389.

DODD 8140 UPDATE

The DoDD 8140 (DoDD 8570.1 replacement) is on the DepSecDef desk for signature Tentative completion and release date 1st Qtr. FY 16. New workforce manuals will be written once the Directive is signed.

Cybersecurity Fundamental Training - Continuing Education Credits

The 40 hour IAF training course located on the Fort Gordon website at https://ia.signal.army.mil counts as 40 CPE credits for the CISSP, CASP and Security+ certifications.

The IA Fundamental course counts towards **16** CPE points for A+ certification and **24** CPE points for Network+

A detailed listing of skillport, FedVte and DoD courses that counts as CompTIA CPE credits are located on the ATCTS homepage under documents. Title: CompTIA CPE course **listing. It is also found on the CompTIA website:** http://certification.comptia.org/stayCertified/earn-continuing-education-units

Remember that work history counts for 3 CPEs per year for CompTIA certified holders. Work history template is on the ATCTS homepage under documents. Work experience may be used for GIAC and other certifications as well. Please review the activity categories from your vendor's website.

Appointment Letters

According to the Privileged Access to Army Information Systems and Networks Memorandum signed by LTG Ferrell, Chief Information Officer/G-6 on 11 Aug 14, templates for the Appointment Letters, PAAs and NDAs are available in the Documents' section of the Army Training and Certification Tracking System. Organizations can use these templates in the absence of local specific appointment letters. Organization's appointment letter must have all details specified on the above mentioned memorandum.

Validation between DMDC and the vendor site

1. The certification vendors use the following items to match the release of certifications on the DMDC website by the following items.

   a. Candidate ID number

   b. Name in the individual's vendor account. The name must be listed the same way on both sites.

2. If an individual's full middle name is spelled out on their certificate or in their vendor account their middle name must be included with the first name when releasing through DMDC. **This is the number one issue with CompTIA releases. Example: Name on certificate: John Pirate Joe. Name must be entered in DMDC as: John Pirate, Middle initial: Leave blank, Last name: Joe. Make sure the unknown entry is deleted first.**

Change to the Army Minimum Required Training for personnel in Information Assurance Technical II positions

The Schoolhouse Course is no longer a requirement under the "Army minimum required training".

Voucher Requirements Summary

1. The skillport and Cybersecurity Fundamentals courses are mandatory for initial vouchers. There are no substitutes or exceptions.

2. The Federal Environment Virtual Training site training completion is mandatory for final/second vouchers. There are not substitutes or exceptions unless Fedvte is down for a long period of time.

3. The voucher procedures, second voucher procedures and token procedure documents are located on the ATCTS homepage under documents. Managers should refer to those documents before uploading voucher or token request for individuals. This will alleviate many emails going back and forward to the individual.

Mobile Training Team classes

The Army CIO/G6 has Mobile Training Teams (MTT) that provide excellent training. All students are required to test on the last day of class. MTT classes are not conducted to meet continuing education points nor for career progression. Contact one of the POCs below to reserve a class and location for FY16. The team provides training in the following areas:

- The Fort Gordon MTT, provides the following classes: CISSP (9 days), CEH (9 days), Security+ (5 days), Network+ (5 days) and CISM (5 days). The POC for class scheduling is Charmisse Owens at charmisse.m.owens.ctr@mail.mil. You must have a minimum of 12 students (20 max) in valid cybersecurity appointed positions.

- CECOM MTT provides the following classes: Digital Master Gunner (3 weeks), CISSP (9 days), CEH (9 days), CASP (9 days), A+ (9 days), CCNA Security(9 days), CISM (5 days), Security+ (5 days), Network+ (5 days), ICNDI (5 days), ICNDII (5 days), Windows 7 (5 days), ACAS (5 days), VMware (5 days), SCCM (5 days) and CAP (5 days). The POC for class scheduling is Stacey Garrett at stacey.l.garrett.ctr@mail.mil and Kenner Rodgers at kenner.e.rodgers2.ctr@mail.mil. You must have a minimum of 12 students (16 max) in valid cybersecurity appointed positions.

DoD Continuing Education Information

For compliance with DoD 8570.01-M as of January 1, 2011 the DoD no longer recognizes CompTIA's Good-for-life (GFL) certifications. Individuals certified after December 31, 2010 are in compliance with DoD 8570-M for three years from their certification date and are automatically enrolled in the CompTIA CE Program. Note that CE Program participants must pay an annual fee and obtain the required continuing education credits as part of their successful program completion.

DoD personnel who did not enroll GFL certifications in the CE Program

If you hold a GFL certification and did not enroll in the CE Program prior to December 31, 2012, you have two options to enter the CE Program:

- Pass the current version of the exam. You'll then own two certifications– your GFL certification and your CE certification.

- If you would like to continue with CompTIA certifications: Achieve a higher level CompTIA certification. By doing so you will also earn CE certification(s) for any lower level GFL certification(s) you hold.

New features on the Army Training and Certification Tracking System

1. The system checks to make sure the Army Minimum Required training, appointment letter and Priv leged Access Agreement is completed and uploaded before managers can upload voucher request and CompTIA preassement test results

2. Manager Opt-In every 6 months for continued management rights. An email is sent out as well as a large notification area when the manager logs in to their ATCTS account. The notification contains an explanation as well as requires the manager to select yes or no to continue managing each of their managed units. If no answer is given within two weeks of the notification being generated, the system will automatically remove their management rights.

3. Any Document deleted from the Documents table is now archived as opposed to deleted. The archived documents are viewable in the manager's view of a user's profile. The physical document will be deleted from the ATCTS servers one year from the date it was deleted/archived.

DoD Baseline Certification Chart is located at http://iase.disa.mil/eta/iawip/content_pages/iabaseline.html.

Table AP3.T2 DoD Approved Baseline Certifications

IAT Level I	IAT Level II	IAT Level III
A+-CE Network+CE SSCP CCNA-Security	GSEC Security+CE SSCP CCNA-Security	CISA ~~GSE~~ GCIH GCED CISSP *(or Associate)* CASP
IAM Level I	**IAM Level II**	**IAM Level III**
CAP ~~GISF~~ GSLC Security+CE	CAP GSLC CISM CASP CISSP *(or Associate)*	GSLC CISM CISSP *(or Associate)*
IASAE I	***IASAE II***	***IASAE III***
CISSP *(or Associate)* CASP CSSLP	CISSP *(or Associate)* CASP CSSLP	CISSP - ISSEP CISSP - ISSAP
CNDSP Analyst	***CNDSP Infrastructure Support***	***CNDSP Incident Responder***	***CNDSP Auditor***	***CNDSP Manager***
GCIA CEH GCIH	SSCP CEH	GCIH CSIH CEH GCFA	CISA GSNA CEH	CISSP-ISSMP CISM

DAILY TRAINING QUESTIONS

1. Can I upload voucher/amf request in my profile?
Answer: Yes, If you are an ATCTS unit manager. If you are not then you cannot load voucher/amf request. If you are an ATCTS manager, you have to search for your name from your unit management tab. Your My profile tab treats you as a regular user.

2. Do I have to upload my measureup pretest and where do I load it?
Answer: Yes, the pretest must be uploaded in your profile and it must not be no more than 30 days old. The pretest must be uploaded in the voucher request/pretest area. Only ATCTS managers have this capability.

3. Can I receive a voucher if I'm not in an appointed IA position?
Answer: Individuals not appointed in an IA position can receive vouchers nearing expiration. The IA Program Managers will be notified 2 months prior to expiration of the vouchers that are available for distribution. Those vouchers will be provided until exhausted. Once all of the vouchers are distributed the requirements in the IA Training and Certification Best Business Practice must be adhered to for the level of certification voucher requested.

4. **How do I get my name or email address changed?**
Answer: If your name change from maiden to married or AKO email changed please do not create a separate account in ATCTS. Please contact Doris Wright or Ronald Wallace to assist in updating your existing account with the correct information.

5. **Who do I need to contact to assign additional ATCTS managers and deleting ATCTS managers?**
Answer: Contact your ATCTS of your higher command or any ATCTS manager assigned to the unit of the person that needs management rights or needs to be deleted.

6. **My Cyber Awareness Challenge training from the Fort Gordon site is not going into my ATCTS profile. Why?**
Answer: The import from the Fort Gordon System is currently transferred by the matching of AKO email addresses. This means that if the AKO email is not in ATCTS correctly or has been omitted then the import cannot take place. The ATCTS development team is currently working on matching by EDIPI. Personnel that takes the training by using the Non CAC feature will have to send the DISA certificate and the Army test certificate to their ATCTS manager to upload for credit.

7. My certification is showing expired in my ATCTS profile. What do I do?
Answer: Log onto DMDC site and check to see if your correct expiration date is annotated. If not then follow the instructions on page 2 of this newsletter to bring the correct date into DMDC. ATCTS pulls the results from DMDC twice weekly and updates profiles.

8. Does Computer Network Defense Specialty positions require a technical or management appointment letter in addition to the CND appointment letter.
Answer: No, only one appointment letter is required for the Specialty position. You do not need an appointment letter for IATx and CND.